

AADA Live Privacy and Network Use Policies As of July 29, 2009

I. User Content

- Content posted on AADA Live pages is the responsibility of the user and must comply with both the Academy regulations set forth in the student handbook and those specified in the [Microsoft Code of Conduct](#) and [Microsoft Service Agreement](#). Violation of either of these is subject to action from Microsoft.
- Students and staff are to report any questionable or potentially offensive content or activity on AADA-related sites to the Director of Instruction for their campus. Violation of the Academy's or Microsoft's codes of conduct may result in the suspension of AADA Live email and network privileges, and further disciplinary action if appropriate.
- Alumni are subject to the same regulations regarding site use and content as are current students. Questionable content or activity on alumni Live pages should be reported to the Alumni Coordinator and may result in the suspension of alumni web privileges for the AADA Live network.

II. Live Networks

- **Windows Live and Live Spaces are public applications and content is visible to everyone on the internet unless otherwise specified by the user.** Upon signing in to their AADA Live account, users are requested to adjust their **security settings** to limit who can view the content in their accounts. Please see the Alumni Coordinator for assistance in doing this.
- Use of the inter-person social network is not required for use of the AADA network email.
- **AADA Live users may occasionally receive network requests from Windows Live users not affiliated with the Academy. Students and staff are encouraged to report any unsolicited and/or suspicious requests to the Alumni Coordinator, and are asked to block and mark as "unsafe" requests and communication from suspicious accounts.**
- Students and alumni are not permitted to directly request network access to faculty/staff members by default, but may be allowed to at a faculty member's discretion. Students and alumni can contact faculty and staff via email to request an invitation to join their network. Those who do not adhere to this policy may be reported to the Director of Instruction of their campus.

Please contact Hope Ewing (hewing@aadanetwork.org) to have her assist in setting the appropriate privacy settings for your account, or with any questions regarding the network.